Newsline Extra features time-sensitive information about State Library programs and current news of interest to the Missouri library community.

Summer/Fall 2005 call for LSTA grant applications

Secretary of State Robin Carnahan and State Librarian Sara Parker are pleased to offer Missouri libraries several opportunities to improve library service through the use of federal Library Services and Technology Act (LSTA) funds. These grants are based on priorities in the *Missouri Five-Year State Plan 2003-2008*.

   The Summer/Fall 2005 Call for Grants Schedule follows on page five. Please note application deadlines and project grant periods for programs you are considering. Applications are welcome from public, academic, special, institutional, and public school libraries in Missouri, although all grants are not available to all institutions. Please check individual grants posted and see the "Definitions" page to determine your library's eligibility.

   Libraries should be aware that accepting an LSTA grant may require compliance with the Federal Children's Internet Protection Act (CIPA). CIPA compliance will depend on the specific use of the LSTA funds awarded. If CIPA compliance is required, a grant recipient must certify that it has a policy of Internet safety that includes the operation of a technology protection measure (filter) with respect to any of the recipient's computers with Internet access. The nature of the certification depends upon the type of library making application.

   For more information regarding these program opportunities for your library, contact Diana Very, LSTA grant officer, at 573-526-1256 or 1-800-325-0131, ext. 16.

   Grant recipients will be notified of awards no later than January 1, 2006.

Missouri State Library
Summer/Fall 2005 Grant Opportunities
Eligibility by Library Type (see Definitions page)

All Libraries –
_____

- **Digital Imaging – Tracks I, II, and III**
  The Digital Imaging Grant program incorporates five broad themes for applications. These are designed to focus interest in digitization of historical materials in some significant areas of Missouri history. Applications for grant projects with materials that do not fall into one of these five categories will be accepted and given an equal review according to their relevance under the previously existing guidelines for the program. The themes include the following:

  - Civil War in Missouri
  - The Westward Movement: To Missouri and Beyond
  - Women in Missouri History
  - Immigrants to Missouri: From Early Days to the Present
  - Journeys in Missouri: Rivers, Railroads and Route 66.

  For examples of projects that might fall under these themes, see the "Themes" section of the guidelines for the "First Steps" and "Demonstration Projects" grants.

  ### Track I: First Steps
  For libraries that are just beginning to work with digital imaging projects. Partnering/mentoring with more experienced institutions is encouraged. Restricted to projects that involve original source materials. See guidelines for materials specifically excluded from consideration.

  ### Track II: Demonstration Projects
  For libraries and their partners in the cultural heritage community to carry out projects that embody best practices and standards for the selection, digital capture, storage, and Web-delivery of documents. Restricted to original source materials. See guidelines for materials specifically excluded from consideration.

  ### Track III: Retrospective Metadata
  For libraries and their partners in the cultural heritage community to add item-level metadata and some form of indexing to existing digital collections that currently lack adequate access.

- **Bring in an Expert**
  For securing the services of qualified consultants and experts for all types of libraries.

- **English as a Second Language (ESL): Immigrant Narrative Projects**
  Projects, which help limited English proficient (LEP) immigrant patrons, practice English by communicating both orally and in writing their experience as immigrants and comparing them with those of other immigrants.

- **Planning and Standards**
  To assist boards and directors in development of policies and service plans.

- **Show Me Steps to Career Development**
  For assistance to all library staff and public library trustees in developing library-related skills. Applications are now being accepted for Web-based continuing education opportunities.

- **Training and Professional Development**
  To allow all libraries or a regional group of libraries to contract with trainer(s) for ½ to 2 day workshop(s) for staff or trustees on topics focused on a specific need.

Public and Academic Libraries –

- **Retrospective Conversion**
  This grant program provides funding for eligible public and academic libraries to carry out retrospective conversion projects.

Public, Academic, and School Libraries –

- **GED Online Study Groups**
  For public, academic, and school libraries in areas not served by traditional DESE-funded classes to organize Adult Study Groups around an online GED tutorial available free of charge to Missouri residents.

- **Kentucky Public Television: GED Connections/Workplace Essential Skills Library Study Groups**
  For public, academic, and school libraries in areas not served by traditional DESE-funded classes to organize adult study groups around either the GED Connection or the Workplace Essential Skills materials and curriculum from Kentucky Educational Television. Grant awards include a set of materials for the curriculum chosen in the grant application.

Public Libraries –

- **After School Connections**
  To provide positive and enriching after school experiences for youth in public libraries which will develop their reading skills; introduce library services and stimulate usage; and provide opportunities for positive interactions with their peers and adults.

- **Computer Training Laboratory**
  To offer equipment for a computer training lab for their buildings. Labs must be used to train users and staff. Sharing with nearby libraries is encouraged.

- **English as a Second Language (ESL): Conversation Practice Groups**
  To support Native English speaking volunteers who meet regularly with individuals or small groups of non-native English speakers who are learning and practicing English. Participants also learn together about life in the USA.

- **Spotlight on Library Programs**
  To assist public libraries in providing high quality programming for patrons in all age groups. Collaboration with community agencies is encouraged.

- **Discoveries: Programs for Seniors**
  To assist public libraries in providing programs for mature adults age 60 and older. Program will fund three of a minimum of four programs.

- **Library Enhancement Automation**
  To help make collections more accessible, both to local patrons and library users statewide. This grant program funds purchase of hardware and software for a new integrated online library system. This allows the library to make its bibliographic records available to the public via keyword, author, title or other type of automated search, to track circulation (check-in/check-out) and to create, edit and delete records in the online catalog.

For more information or to download application forms –

- Download application forms in PDF or Microsoft Word at
  http://www.sos.mo.gov/library/development/grants.asp.
- Call Anne Steele at 1-800-325-0131, ext. 0.
- Fax or mail the enclosed request form.
  Fax number: 573-751-3612
  Mailing Address: LSTA Grant Application Request
                        Missouri State Library
                        PO Box 387
                        Jefferson City, MO 65102-0387

Definitions

A.   A <u>public library</u> is a library established and maintained under the provisions of the library laws or other laws of the state related to libraries, primarily supported by public funds and designed to serve the general public.

B.   A public elementary school or secondary <u>school library</u> is a library controlled and operated by publicly supported elementary or secondary schools, and designated to serve faculty and students of that school.

C.   An <u>academic library</u> is a library which is controlled and operated by a two (2) or four (4) year college or university, either publicly supported or private, and is designated primarily to serve faculty and students of that college or university.

D.   A <u>special library</u> is a library established by an organization and designed to serve the special needs of its employees or clientele. A special library must have an appropriately trained librarian, an organized collection, a minimum of 20 hours of service per week, with some opportunity allowed for service to the public or a strong commitment to resource sharing. They include both private libraries and publicly funded libraries, such as those serving mental health facilities, correctional institutions, and government agencies.

E.   A <u>library consortium</u> is any local, statewide, regional, interstate, or international cooperative association of library entities which provides for the systematic and effective coordination of the resources of school, public, academic, and special libraries and information centers, for improved services for the clientele of such library entities.

Fall 2005 Call For Grants Schedule

GRANTS WITH OCTOBER 4, 2005 DEADLINE	GRANTS ISSUED TRI-ANNUALLY	GRANTS WHICH MAY BE APPLIED FOR AT ANY TIME
After School Connections	Bring in an Expert	Show Me Steps to Career Development
Computer Training Laboratories	Planning & Standards	
Digital Imaging Grants – all tracks	Spotlight on Library Programs	
Discoveries: Programs for Seniors	Training & Professional Development	
ESL Conversation Practice Groups		
ESL Immigrant Narrative Projects		
GED Online Study Groups		
KET/GED/WES Study Groups		
Library Enhancement Automation		
Retrospective Conversion		
DEADLINES & GRANT PERIODS	**DEADLINES & GRANT PERIODS**	**DEADLINES & GRANT PERIODS**
October 4, 2005 (postmarked) October 5, 2005 (hand delivery)	Application Deadline: 10/25/05	Applications due six (6) weeks prior to requested event.
Grant Period: 1/01/06 – 12/31/06	Grant Period: 1/01/06 – 6/30/06	

MISSOURI STATE LIBRARY
Summer/Fall Grant Application Request

Name: _____

Library/Institution: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Please check all application materials you would like to receive:

❑ After School Connections Grant Application

❑ Bring in an Expert Grant Application

❑ Computer Training Lab Grant Application

❑ Digital Imaging – Track I Grant Application

❑ Digital Imaging – Track II Grant Application

❑ Digital Imaging – Track III Grant Application

❑ Discoveries Grant Application

❑ ESL Conversation Practice Groups Grant Application

❑ ESL Immigrant Narrative Projects Grant Application

❑ GED Online Study Groups Grant Application

❑ KET/GED Connections/Workplace Essential Skills Study Groups Grant Application

❑ Planning and Standards Grant Application

❑ Retrospective Conversion Grant Application

❑ Show Me Steps to Career Development Grant Application

❑ Spotlight on Library Programs Grant Application

❑ Training and Professional Development Grant Application

❑ Library Enhancement Automation

Fax this form to (573) 751-3612
Or mail to: LSTA Grant Application Request
                    Missouri State Library
                    PO Box 387
                    Jefferson City, MO 65102-0387

Application forms may also be obtained by calling 1-800-325-0131, or at:
http://www.sos.mo.gov/library/development/grants.asp.

To be placed on the e-mail list to receive *Newsline Extra* or to unsubscribe, contact the Missouri State Library at 800-325-0131, ext. 8, or e-mail holly.dentner@sos.mo.gov.

Newsline Extra will be archived for six months on the State Library's Web site at http://www.sos.mo.gov/library/newsline_extra/.

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